

OrganizeU



www.OrganizeU.ca

Ann MAX

Ann Max is President of **Organized to the Max Ltd.**, a professional organizing firm dedicated to improving the organizational effectiveness and productivity of individuals and companies in the public and private sectors.

The company's tag line is ***More Space? More Time? More Life? Get Organized to the Max!***

Ann has over 35 years experience in human resource management and organizational administration. A seasoned professional with superb organization and people skills, she approaches her passion with common sense, a hearty dose of reality and a delightful sense of humour. Satisfied clients appreciate her simplified systems and her motivating style. As a trainer, consultant, coach, author and speaker, her expertise is highly valued.

Ann is a National member of the Canadian Association of Professional Speakers and is an instructor at Carleton University's Sprott School of Business.

EXPERIENCE AS A TRAINER

In professional business organizing, training serves two major functions: individual skill (and attitude) development and as a "kick-off" for implementation of a reorganization. Ann excels at both. Her students regularly comment that not only did they learn new skills, but also they were highly motivated to put the skills to immediate (and successful) use.

EXPERIENCE AS A CONSULTANT

Ann has helped individuals in organizations to improve the management of their time, their space, and even their life. From scrambled schedules through cluttered offices to reorganizing large, multi-level work groups, Ann's hallmark is taking the process beyond just the analysis and prescription stages to ensure successful implementation.

EXPERIENCE AS A COACH

A key contributor to work group disorganization is inexperienced management and leadership. Frequently, coaching for the managers enables them to fine tune their style to support organizational processes that ensure successful fulfillment of the group's mandate. Ann has worked with leaders at a variety of levels assisting them to achieve success in their organizational leadership and to enjoy a happy staff with positive morale.

EXPERIENCE AS A SPEAKER

By focusing on the requirements of her individual audiences, Ann delivers a witty, hard-hitting, and highly relevant message that is both enlightening and motivational. She regularly hears from former audience members extolling the impact her talk had on them that day.

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Organizational Effectiveness
and Productivity Consultants